



**Transplant  
Nurses'  
Association**

## Transplant Nurses' Association - 2012 Action Plan

Key Initiative	Strategy	Responsible	Timeframe (for completion/review)	Key Outcome Measurements
<b>1. State Branches</b>				
1.a Sustaining and succession planning of state branch executive roles	Continue to provide incentives and support for state executive through : <i>-Provision of "certificates of office" for professional portfolios</i> <i>-Discounted conference registration for state exec and editorial board members</i> <i>-Actively pursue state executive role succession planning by identifying and mentoring potential new Exec members</i>	National Executive	Nov 2012	New strategies implemented and maintained. All state executive positions filled at local AGM & state exec work & achievements formally recognised & recorded
1. b Sustaining: - state membership nos - state branch activities	Raised awareness of TNA by all staff in transplant (and affiliated) units through: <i>-Utilisation of TNA "showbags", -</i> <i>- TNA screen saver (on website)</i> <i>- cost marketing items such as retractable ID badges with TNA logo</i>	State & National Executive	Nov 2012	Increase in: membership numbers, attendance at state branch meetings, long term membership.

	<ul style="list-style-type: none"> <li>- Ensure branch education sessions/news available on website,</li> <li>-Award CPD points for attendance at TNA education sessions</li> <li>-standardise non member registration for TNA education events \$15-20 for evening session, \$66 for 1 day workshops (can be redeemed as 12 month membership)</li> <li>-3 month membership drive: enter prize draw for each new member signed up</li> <li>-remove \$40 membership fee option</li> </ul>			
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<b>2. Increase and maintain the professional profile of the TNA</b>	Maintain adequate corporate sponsorship of TNA by: <i>Professional dialogue with industry representatives, annual distribution of TNA sponsorship packages to industry, ensure packages meet industry regulatory requirements &amp; meet TNA budget requirements</i>	National Exec	Annually Nov 2012	Sufficient funds available to perform TNA activities and functions, reviewed annually

	<p>Promote representation on, and consultation to, relevant transplant related national authorities committees such as NH&amp;MRC, The OTA / Donate Life network, TSANZ, ATCA by:</p> <p><i>-Actively pursuing representation on relevant committees and working parties, responding to requests for expert comment, review or development of transplant related policy and practice</i></p>	National Executive	Nov 2012	Evidence of contribution to, and recognition by professional organisations
	<p>Review and maintain TNA website to ensure it contains relevant and current information for members at all times:</p> <p><i>- Facilitate alterations to improve administrative functions of website</i></p> <p><i>-Regularly review "hit" counter data to monitor visits to site</i></p> <p><i>-utilise "latest news" section on TNA website</i></p> <p><i>-create SIG section for members</i></p> <p><i>-ensure minutes of exec meetings posted</i></p> <p><i>-update relevant links</i></p> <p><i>-utilise site for nursing and patient education material</i></p> <p><i>- create exec member area for working documents such as conference SOP documents, CPD certificate templates etc</i></p>	National Executive	Monthly review plus 12 month evaluation Nov 2012	Widespread usage of website by members for communication, efficient access to information and document access

	Expansion and promotion of Transplant Journal of Australasia by: <i>-Encouraging wider multi-discipline authorship,  - Regular review of TJA progress by Editorial Board  -review and update TOR and Editorial Board role descriptions</i>	National Executive & TJA Editor	Oct 2012	Increased TJA distribution/subscription, increased manuscript submission, sustainability editorial board membership
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<b>3. Strengthen and promote TNA's role in providing education to members &amp; clients</b>	TNA National Conference: <i>-Standardise conference operating procedures eg abstract &amp; presentation judging / prizes etc &amp; ensure states adhere to conference SOP's.  National Exec to authorise monetary value of presentation prizes to ensure consistency  -ensure SOP available to exec members in pdf format with TNA</i>	National Executive	Nov 2012	Availability of conference SOP's and evidence of compliance and consistency in implementation of SOP's to ensure professional conference delivery

	<p><i>logo (TNA copyright)</i></p> <p>State branch education sessions:</p> <ul style="list-style-type: none"> <li><i>-Ensure branch education sessions advertised on website</i></li> <li><i>-Award CPD points as per "Nursing and Midwifery Board of Australia Continuing Professional Development Registration Standard" with standardised TNA certificate of attendance for TNA education sessions,</i></li> <li><i>-Ensure cost recovery at sessions (see key initiative 1 )</i></li> <li><i>-consider reward for non exec member who attends most state education sessions</i></li> </ul>	State Executive	Nov 2012	Each state provides minimum 2 education sessions per year in compliance with the national CPD standards requirement
	<p>National Education Course for Recipient Transplant Coordinators and Nurses:</p> <ul style="list-style-type: none"> <li><i>-initiate needs analysis amongst members re educational requirements to assess learning objectives &amp; optimal learning format</i></li> <li><i>-collate responses and develop nursing education strategy document</i></li> <li><i>-establish working party to progress recommendations &amp; develop education curriculum &amp; mode of delivery</i></li> </ul>	National Executive	Nov 2012	Assess & pursue recommendations for development and delivery of relevant transplant nursing education in keeping with best practice educational models

	<p>Review of national patient education materials:</p> <ul style="list-style-type: none"> <li><i>-initiate needs analysis amongst members re transplant pt education to assess required learning objectives &amp; format</i></li> <li><i>-collate responses and develop pt education strategy document</i></li> <li><i>-establish working party to progress recommendations &amp; develop pt education materials</i></li> </ul>	National Executive	Nov 2012	Develop & pursue recommendations for change/re-design of current material to provide relevant transplant patient educational materials in keeping with best practice educational models
	<p>Role of Special Interest Groups:</p> <ul style="list-style-type: none"> <li><i>-review participation in and relevance of SIG's.</i></li> <li><i>-establish current &amp; future role of SIG's</i></li> <li><i>-revise and implement required changes to format and function of SIG's in accordance with organisational needs</i></li> </ul>	National Executive	Nov 2012	Ensure members from all specialty areas have a forum in which to share knowledge enhance professional practice and network with colleagues with similar clinical interests
	<p>Transplant Nurse / Coordinator Certification</p> <ul style="list-style-type: none"> <li><i>-investigate interest and relevance of certification process for Australian Tx nurses</i></li> <li><i>-liaise with ITNS regarding potential international certification opportunities</i></li> <li><i>-liaise with ATCA re involvement in recipient coordinator certification</i></li> <li><i>-determine TNA position on certification, and if for</i></li> </ul>	National Executive	Nov 2012	Decision made whether to provide certification process for Tx nurses/coordinators. If yes, strategy and procedure developed and implemented

	<i>implementation devise strategy and process.</i>			
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